



Memorandum to the Illinois Commerce Commission, Ameritech-Illinois and CLEC Community:

Below, please find a brief outline of the process for releasing and distributing Preliminary Findings and Findings for the Illinois Commerce Commission's (ICC) Preliminary Metrics Assessment of Ameritech-Illinois (Ameritech). The process begins with the release of a Draft Preliminary Finding or Draft Finding after an internal review by KPMG Consulting.

1. KPMG Consulting releases a Draft Preliminary Finding or Draft Finding to the ICC.
2. The ICC has two business days to review the Draft Preliminary Finding or Draft Finding. The ICC has the option to extend the review period one extra business day if needed.
3. The ICC returns the Draft Preliminary Finding or Draft Finding to KPMG Consulting. The ICC forwards any issues it has with the Draft to KPMG Consulting.
4. KPMG Consulting releases the Draft Preliminary Finding or Draft Finding to Ameritech for review.
5. Ameritech has three business days to review the Draft Preliminary Finding. If Ameritech has clarifying questions about the Draft Preliminary Finding, it may contact KPMG Consulting. The ICC will be notified of and invited to participate in any discussions between KPMG Consulting and Ameritech. After three business days, the Preliminary Finding will be posted to the OSS Testing Website: [www.osstesting.com](http://www.osstesting.com). Upon request by KPMG Consulting, Ameritech will respond in writing to a Preliminary Finding. This request may be made when the Draft Preliminary Finding is first released to Ameritech, or after discussion of the Preliminary Finding on the weekly call. In either case, Ameritech will have five business days in which to provide a written response. Ameritech will also have the option to initiate a written response to a Preliminary Finding. Any written responses from Ameritech will be posted on the OSS Testing website: [www.osstesting.com](http://www.osstesting.com).
6. Ameritech has five business days to review a Draft Finding and provide a written response. If Ameritech has clarifying questions about the Draft Finding, it may contact KPMG Consulting. The ICC will be notified of and invited to participate in any discussions between KPMG Consulting and Ameritech. The Finding and Ameritech's response to the finding will be posted together on the OSS Testing web site: [www.osstesting.com](http://www.osstesting.com).
7. Once KPMG Consulting posts the Preliminary Finding or Finding and associated Ameritech responses on the OSS Testing web site, notification of the posting will be sent to the CLEC community via e-mail.
8. A conference call will be held to discuss the Preliminary Finding or Finding.
  - KPMG Consulting, the ICC, Ameritech and the CLEC community will be invited to participate in these conference calls.
  - KPMG Consulting will record minutes of conference calls held for a Preliminary Finding or Finding. These minutes will include action items that arise during the conference call. The official minutes from each conference call will be posted on the OSS Testing website.
9. Carriers may provide comments on Preliminary Findings or Findings to the ICC within five business days from the date the Preliminary Finding or Finding is posted on KPMG Consulting's OSS Testing web site; [www.osstesting.com](http://www.osstesting.com). All Carriers when providing comments should use the Carrier Preliminary Finding/Finding Comment template available on the ICC's Condition 29 web page, <http://www.icc.state.il.us/icc/tc/cond29.asp>. All Carrier comments sent to the ICC will be posted to the ICC's Condition 29 web page.

The process ends when the Preliminary Finding or Finding has been discussed in a conference call, all related documentation is complete and discussions have concluded.